



SA 2019 Training Awards

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INDIVIDUAL CATEGORY



Trainee of the Year Award

The Trainee of the Year Award is presented to an individual who is undertaking a traineeship and has been outstanding in all aspects of their training.

Eligibility criteria

You must:

- have completed or be due to complete your training (i.e. contract end date) in the period 1 September 2018 – 31 August 2019 in a training course that leads to a nationally recognised outcome or qualification relevant to the award you are applying for
- have a contract of training registered with your relevant state training authority
- nominate in the state or territory where your Contract of Training is lodged
- be a permanent resident of Australia

2019 state winners of this category are automatically nominated for the Australian Training Awards and will compete at the national level.

The SA Training Awards are hosted by the Training and Skills Commission and supported by the Department for Industry and Skills

For enquires and assistance with completing your application please contact the Awards Executive Officer at SATA@sa.gov.au or 8226 3462



Government of South Australia
Training and Skills Commission

Trainee of the Year Award



Preparing your application

Section A: Overview

Provide a short overview describing the qualification you enrolled in, your registered training organisation and employer (if applicable) as well as your reason for choosing this industry and training path.

(limit: 300 words)

Section B: Applicants will be judged against the following criteria

Criterion 1: Career and study achievements

Criterion 2: Team and communication skills

Criterion 3: Ability to be an ambassador (representative) for training in Australia

Criterion 4: Other qualities and pursuits

Addressing the criteria

In your application, you must present your information in a way that clearly addresses each award criterion. Judging panels will be looking for evidence of how your training has contributed to your career and study plans, to the development of your skills and your achievements to date, as well as any way in which your training may have helped you to achieve other qualities and pursuits.

Note: These considerations listed under criteria are not additional criteria, but are provided to give clarification of what may be relevant to include when writing against the criteria.

Criterion 1: Career and study achievements

Consider:

- why you chose your course
- how it has impacted your life
- what you have gained from it
- what you've been able to bring to your workplace

(limit: 400 words)

Criterion 2: Team and communication skills

Consider any skills you have developed through your training, such as:

- What have you been able to tell others, work mates, employers etc about your training?
- What do you like about working in a team setting?
- What traits do you think are important to positively influence others?

(limit: 400 words)

Criterion 3: Ability to be an ambassador (representative) for training in Australia

Tell us about:

- examples where you have taken on a leadership role (inside or outside of work)
- other activities you've been involved in where you have been a representative
- How would you describe the quality of your training

(limit: 400 words)

Criterion 4: Other qualities and pursuits

You may wish to include information about:

- Have you had to address any challenges that have impacted on your training?
- When have you been required to use initiative either in your training, your personal life or your workplace?
- What other qualities of activities do you feel would be useful in your role as Trainee of the year?
- What other community or industry involvement have you had?

(limit: 400 words)

Attachments

Up to five (5) single sided A4 page attachments are permitted, each attachment to be provided at 100 per cent ratio, one document per page.

Next steps

Applications must be submitted online via the online nomination portal

<https://satraining.awardsplatform.com>

It is important that you complete all sections before submitting your application. Once you submit the application, you cannot make any additional changes.

Nomination forms must be submitted by 5.00pm, Monday 8 April 2019