

**Sandy Beaton**

2017 Trainee of the Year



Trainee of the Year Award

The Trainee of the Year Award is presented to an individual who is undertaking a traineeship and has been outstanding in all aspects of their training.

*the time for completion of studies may alter for individual state or territory requirements.

Eligibility

You must:

- have completed or be due to complete your training (i.e. contract end date) in the period 1 October 2017 – 31 August 2018* in a training course that leads to a nationally recognised outcome or qualification relevant to the award you are applying for
- have a contract of training registered with your relevant state training authority
- be a permanent resident of Australia.

2018 state winners of this category are automatically nominated for the Australian Training Awards and will compete at the national level.

Preparing your application

Section A: Overview

Provide a short overview covering a description of the qualification you enrolled in, your registered training organisation and employer (if applicable) as well as your reason for choosing this industry and training path.

(limit: 300 words)

Note:

This information will not be considered or used for short listing or judging purposes, but may be used as your summary throughout the Awards process.

Section B: Applicants will be judged against the following criteria

Criterion 1: Career and study achievements

Criterion 2: Communication, team and leadership skills

Criterion 3: Ability to represent the national training system at a broader level

Criterion 4: Other pursuits

Addressing the criteria

In developing your application, you must respond to the four criteria. The dot points listed under each criterion are provided to give you an idea of what to include in your application.

Criterion 1: Career and study achievements

Consider things such as:

- any personal or career gains you have achieved from participating in your studies and your job
- how you can demonstrate your understanding of the value of learning
- how you have integrated on-the-job and off-the-job training and the benefits this has held.

(limit: 400 words)

Criterion 2: Communication, team and leadership skills

Consider any skills you have developed through your training, such as:

- effective oral and written communication
- your level of self-reliance and resilience in times of challenge
- effective team participation
- leadership and promotion of your training, industry or other things you are involved in
- your capacity to be an effective ambassador for your industry, community and Australia.

(limit: 400 words)

Criterion 3: Ability to represent the national training system at a broader level

Tell us about:

- any knowledge or understanding you have gained of new developments and trends in your workplace or industry and the vocational education and training system
- any messages you have to encourage others who are interested in entering your training pathway.

(limit: 400 words)

Criterion 4: Other pursuits

You may wish to include information about your:

- achievements in areas other than study and work
- involvement in the community
- awareness of current social, economic and political issues.

(limit: 400 words)

Attachments

Up to five (5) single sided A4 page attachments are permitted, each attachment to be provided at 100 per cent ratio, one document per page.